

Christian Family Care Agency

3603 N. 7th Ave.

Phoenix, Arizona 85013

7/06/2010

(Bilingual) Foster Family Specialist (Tucson):

Christian Family Care in Tucson has an immediate opening for a full-time Bilingual (Spanish) Foster Care Specialist.

This position is responsible for maintaining the already licensed CFCA/DES/DDD foster care providers in order to assure high quality care for the foster children in the homes. The position may also be responsible for training or assisting in the training of foster and/or adoptive parents through education classes provided by CFCA. Responsibilities include:

- Visits foster homes regularly, maintains regular telephone contact, maintains regular telephone contact, writes quarterly summary reports, renewals, and withdrawal statements, participates in planning and implementing monthly foster parent support/training meetings, and consults in CPS referrals.

- Responsible for maintaining a workload of approximately (25) foster families.

- Serves as an advocate for the foster child and foster family, attends Foster Care Review Boards, court hearings, and staffing where pertinent and acts as liaison between the foster care provider and DES case managers.

- Promotes positive community relations and develops congenial contact with other social welfare professionals.

- Maintains written case records and prepares quarterly summaries, annual renewals and withdrawals in a timely manner.

- Ensures foster families follow through on their development plans, and develops new development plans for each foster family on an annual basis.

- Assures compliance of foster providers with program policies and state licensing or certification requirements.

Skills/Requirements:

This position requires a minimum of a Bachelor's degree in Social Work, Family and Marriage Studies, or related fields, and a minimum of one year's experience in child welfare, preferably in licensing foster parents or certifying adoptive families. Preference is given to individuals with Master's degrees in Social Work, Counseling, Family and Marriage Studies, or related fields, and a minimum of one year's experience in licensing foster families or certifying adoptive families. The ability to speak, read, and write fluent Spanish is required.

The person in this position shall have exercised Christian convictions that demonstrate adherence to the Christian Family Care Agency statement of faith and must endeavor to govern all aspects of life in such a manner as to display conduct consistent with the CFCA statement of faith.

Please submit cover letter and resume to Susan Dudley at susan@cfcare.org.